



TASTE OF KENNESAW FOOD VENDOR CONTRACT

Downtown Kennesaw

SATURDAY, NOVEMBER 4, 2017 ~ 11 AM – 6 PM

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Website- www.kennesawbusiness.org

DEADLINE: October 6, 2017

We invite you to participate in *Taste of Kennesaw*. ***Please read the following policies, complete the information sheet and sign the agreement.*** By signing you agree to the following regulations:

- 1) A **\$400.00 NON-REFUNDABLE FEE** is required to reserve a space (check payable to **Kennesaw Business Association**). You do have the option of paying on-line with a major credit card at www.kennesawbusiness.org simply click on the “On-Line Payment” button. This fee includes one **10’ x 10’ open-sided canopy tent and Banner, (2) 6’ tables and (2) chairs**. Bring own tablecloths, signage and decorations for tent. The event will begin at 11:00 a.m. and will continue until 8:00 p.m. Restaurant booths will be located on Main Street, Kennesaw Depot parking lot and the Southern Museum Parking Lot.
- 2) **A TASTE OF KENNESAW PRICING**. Your food samples can be sold in \$1 dollar increments from 1 - 4 DOLLARS and may **not** be given away.
- 3) *A Taste of Kennesaw* will be held **RAIN OR SHINE**.
- 4) Bring your own **RESTAURANT SIGNS AND MENU BOARDS** for tents (no electrical signs). We will provide a banner with restaurant name to go above tent.
- 5) There will be Five **CONTESTS** for the Taste of Kennesaw: 1) Best Entrée; 2) Best Dessert; 3) Best Food Presentation; 4) Best Decorated Tent. 5) Best Appetizer. Food samples with name of restaurant should be at the Judges’ Tent by 12:00PM. Note that food samples for the contests do not have to be what you are selling to the public. Bring own food, utensils, paper products, etc. It has been requested that all contest entries be presented on disposable dishware. If other than disposables are used, please be at the Judges Tent to pick up your dish after 2:45 pm. We are not responsible for dishes left at the Judges Tent. Winners will be contacted and asked to be at the Depot Stage at 3:15pm to receive award at approximately 3:30pm.

6) **SET-UP BEGINS at 7:00 a.m. and we would like everyone to be READY BY 10:00 a.m.**

This is one hour before the 11:00 a.m. start time because the public begins arriving at 11:00 p.m. When unloading vehicle, pull up close to booth to let another car pass. Quickly unload, move vehicle then return to set-up your booth (PLEASE DO NOT: unload, set up, then move vehicle). All vehicles of Main Street and out of Depot Parking lot by 10:30 a.m.

7) **SPACE ASSIGNMENTS** will be completed approximately two weeks prior to the event. Space assignments are made on a first-come, first-served basis and type of food samples served. If you have a special request for your booth, please list it on this form. We cannot guarantee, but will try our best to accommodate your any requests or requests for your same space if you participated in 2016.

8) **SOFT DRINKS. Please do not bring soft drinks to be sold or given away.**

BOTTLE WATER – There will be a bottle water sponsor. You are allowed to sell water but it must only be the sponsor brand water purchased on-site.

9) **END TIME of the event is 6:00 p.m.** Please have your booth broken down by 8:00 p.m. Do not begin breaking down prior to 6:00p.m.

10) **CLEAN-UP.** ALL trash, papers or boxes must be placed in a dumpster. Please reference an event map for location of dumpsters. Do not dump grease or hot coals in parking lots or streets. A Grease trap will be provided on site.

11) **TABLE & CHAIRS.** Kennesaw Business Association has rented **tables and chairs for your booth.** They must be left when you leave. If they are missing or damaged, they will be billed to your business.

12) **ELECTRICITY.** To ensure that you will have **electricity on event day, we must know by Friday, October 6, 2017.** It is your responsibility to bring **100 ft. extension cords for EACH outlet requested as the electrical** outlets are not directly behind your tent. Electrician will be on premises from 9am to 8pm on day of event.

14) **LIABILITY WAIVER AND RELEASE.** I, assume all responsibility for, and risks and hazards of, participation in the rental activity planned by my group. In considerations of the City of Kennesaw, Kennesaw Business Association, and JRM Management providing permission to use the space requested, I, and all members of my rental group, do hereby release the City of Kennesaw, Kennesaw Business Association, and JRM Management, including all officials, officers, employees, sponsors, organizers, supervisors, volunteers, participants, and all other agents, of any and all claims, demands, rights, and causes of action of whatever kind and nature, arising from and by reason of, and all known and unknown, foreseen and unforeseen, bodily and personal injuries, damage to property, and the consequences thereof, resulting from participation in the rental activity planned in the City of Kennesaw.

~You Keep All Your Profits~

TASTE OF KENNESAW ~ November 4, 2017
2017 FOOD CONTRACT & INFORMATION

Restaurant Name: _____

Contact Name: _____

Mailing Address: _____

City: _____ Zip: _____ Business Phone: _____ Cell Phone: _____

Note: Email is our primary means of communication. PLEASE PRINT CLEARLY.

*****E-mail # 1:** _____ *****E-mail # 2:** _____

Each 10' x 10' space rental fee is **\$400.00 (non-refundable)**. This fee includes one 10' x 10' open-sided canopy tent and banner, (2) 6' tables and (2) chairs. You do have the option of paying on-line with a major credit card at www.kennesawbusiness.org simply click on the "On-Line Payment" button.

How many booth spaces with tents do you want to reserve? _____

Contact Name and Number on Event Day: _____
(If you do not know this information yet, please list someone that can be easily reached)

What food do you plan on serving at the event and what price will you be charging? Must be in increments from \$1 to \$4, no more. We may include some of this on our website or marketing materials. (NOTE: Please do not bring soft drinks to be sold or given away)

How will the food be handled? (Check all that apply)

- Pre-packaged
- Individually Wrapped
- Cooking on site
- Cooked in advance & warmed on site
- No cooking required
- Bulk Transported, portions served on site
- Other: _____

How many 120-V (15 AMP) electrical outlets will you require? _____

(To ensure that you will have electricity on event day, we must know by 10/6/2017)

- Will you bring a generator? Yes No (Generators must be muffled)
- Will you have an open flame on site? Yes No
- Do you carry Liability Insurance? Yes No
- Does your insurance cover this type of event? Yes No

Will you be participating in this year's contests? Yes No If yes, please check which one(s):

- 1. Best Entrée _____
- 2. Best Dessert _____
- 3. Best Food Presentation _____
- 4. Best Decorated Tent _____
- 5. Best Appetizer _____

Other requirements/requests _____

By signing this contract/information sheet, I have read, understand and agree to comply with the rules as attached to this contract and information sheet.

Signed: _____

Date: _____